

Microsoft 365 Audit

Maximizing Your Microsoft 365 Investment

Do you use Microsoft 365 but unsure if you are maximizing it? Struggling with security and compliance using Microsoft 365? Want to identify areas for improvement and cost savings? Microsoft 365 is crucial for businesses, but many organisations struggle to fully adopt it due to its complexity.

The Cloud Factory Microsoft 365 Audit is designed to help businesses gain full visibility on their current Microsoft 365 implementation & usage so that they can take informed steps to fill any gaps and achieve an industry best practice based Microsoft 365 setup which provides robust foundation, baseline security and future enhancement capabilities mapped to the organisation's unique needs and strategic vision.

The Cloud Factory Microsoft 365 Audit Includes



Microsoft 365 License Audit – We will conduct a comprehensive license audit to identify any underutilized Microsoft 365 licenses / plans and provide you with recommendations on optimizing your licensing costs.



Microsoft 365 Usage Analysis & Adoption – Our consultant will analyse your organisation's current use of Microsoft 365 services and identify areas where you can improve productivity and collaboration.



Security Evaluation – We will evaluate your organisation's current cyber security posture against a defined set of industry best practices, identify possible gaps & recommend remedial steps which will enhance protection of your business-critical data and reduce the risk of being breached.



Compliance Review – We will assess and compare your organisation's current compliance status against the requirements of a standard / regulation which is most relevant for your organisation, help you identify the areas which require attention, and guide you through key improvement actions.

Our **Methodology**

The Cloud Factory Microsoft 365 Audit is typically a **3-step engagement** delivered within **10 working days**.

The 3 steps are:

1

Discovery

Through a discovery questionnaire, we will gather information which will help us carry out an in-depth review of your current Microsoft 365 setup & usage, have a better understanding of your security requirements and perform gap analysis. Generally, takes about 30 to 45 mins to complete online or in-person.

2

Awareness & Recommendations

Based on our findings from the discovery phase, our Microsoft 365 expert will conduct a 1–2-hour consulting session to provide you with relevant licensing advice, recommendations to drive effective usage of Microsoft 365 and best practices guidance for a secure & productive environment aligned to your business needs, supported with presentation & live demos.

3

Audit Report & Actionable Roadmap

The final deliverable of this engagement is a detailed formal report consisting of assessment findings, gaps identified, actionable recommendations, roadmap on implementation approach and associated cost estimation for budgeting purposes.

Contact Us

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